



NORTHERN
TRUST

NEW GRADUATE OPPORTUNITIES

**Explore full-time employment in one of
our growing business units**

Northern Trust new graduate hires begin their career by gaining a strong foundation within our core businesses. Working with sophisticated clientele, these new employees will learn and develop skills in client servicing, analysis, relationship management and reporting.

Most opportunities for new graduates are located in Chicago, Illinois and Tempe, Arizona within the following business areas:

- Global Fund Services
- Hedge Fund Services
- Corporate Groups
- Enterprise Enablement

See inside for more.

Learn more about full time opportunities for new graduates:

Global Fund Services

Global Fund Services (GFS) works with investment managers to maximize client portfolio value using custom products and services that provide in-depth analyses of transactions, assets and funds based on client needs and requirements. Opportunities typically available within the following areas:

- **Fund accounting** calculates net asset value for each client and provides customized reports at required frequencies while evaluating and reconciling mutual funds, benchmarks and co-mingled and collective funds.
- **Financial reporting** provides accurate, timely financial reports to support decision-making and management of client accounts while utilizing industry-leading technology to provide clients with custom, up-to-date account-specific information.
- **Transfer agency** responds to client/shareholder inquiries, disseminates shareholder information and maintains shareholder records and correspondence while complying with anti-money laundering procedures and other regulations.
- **Investment operations outsourcing** provides solutions for investment managers seeking greater scale and efficiency in their middle and back office operations through outsourcing their operations.
- **Custody** serves as the primary contact for investment management firms or client investment managers on domestic and international trade communication, settlement issues and foreign exchange execution.
- **Private equity** provides third-party clients with comprehensive administration, financial accounting and investor reporting services for their funds.

Hedge Fund Services

Hedge Fund Services (HFS) is a leading provider of middle and back office administration services to hedge funds and other organizations with complex assets and strategies. Opportunities typically available within the following areas:

- **Operations and asset servicing** handles daily processes and controls with clients for trade processing, asset servicing, valuation and cash management.
- **Fund accounting and investor servicing** provides periodic deliverables to clients and investors on net asset value calculation, financial/tax reporting and investor statements.

Corporate Groups

Corporate services groups are responsible for helping Northern Trust's internal employees deliver outstanding products and services to our clients by providing expert consulting around the operation of the company. Opportunities typically available within:

- **Audit** conducts audits throughout the company by assessing and validating effectiveness of business unit controls to ensure procedures and regulations are being followed to minimize financial loss.

Enterprise Enablement

Enterprise Enablement (E2) comprises multiple teams – from technology to operations to enterprise productivity and more. The combination of these teams into a single organization allows for better alignment with the needs of the business, and positions priorities to help the business become more efficient, nimble and profitable. Opportunities typically available within the following areas:

- **Client implementation and transition services** is a central support group for our business units' client servicing teams, delivering an array of processing efficiencies while ensuring best practices and a consistent experience.
- **Enterprise partner support services** serves as the "front line" to answer questions, troubleshoot issues and triage internal employee inquiries about applications and tools.
- **Change management** develops and executes solutions around the people side of change to ensure organizational readiness, acceptance and adoption of large change initiatives.

Why Northern Trust?

A World's Most Ethical Company

ETHISPHERE INSTITUTE, 2017 (FOURTH CONSECUTIVE YEAR)

World's Most Admired Companies

FORTUNE MAGAZINE, 2016 (10TH CONSECUTIVE YEAR)

America's Best Large Employers – Banking and Financial Services

FORBES, 2016

What does Northern Trust look for when hiring new graduates?

Most of our full-time hires come from four-year undergraduate or five-year master of accounting programs. Candidates come from all fields of study, but have an interest in working for a leading financial institution.

Desired qualifications for all new graduates include:

- Ability to multi-task in a fast-paced environment with tight deadlines and easily adapt to change
- High standards of integrity, work ethic and confidentiality
- Strong verbal and written communication skills
- Analytical thinking, organizational and problem-solving skills
- Knowledge and interest in Northern Trust as well as the financial services industry

Who Is Northern Trust?

Northern Trust is a global financial services leader delivering innovative investment management, asset and fund administration, fiduciary and banking solutions to corporations, institutions, family offices and affluent individuals around the world. We deliver market-leading capabilities through exceptional employees and technology as we strive to be our clients' most trusted financial partner.

How Do I Get Started?

To learn more and apply, visit northerntrustcareers.com and search **"new graduate."**

Questions? Email CampusRecruiting@ntrs.com

ACHIEVE GREATER

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It is the policy of The Northern Trust Company to afford equal opportunity in all phases of employment without regard to an individual's age, race, color, religion, creed, gender, national origin, citizenship status, marital status, pregnancy, sexual orientation, gender identity, gender expression, genetic tests and information, physical or mental disability, protected veteran status or any other legally protected status.

We do not/will not sponsor New Graduate candidates for work authorization, including H-1B petitions.